

**T.C. İSTANBUL KÜLTÜR UNIVERSITY**  
**FACULTY OF ENGINEERING**  
**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**

## **FREQUENTLY ASKED QUESTIONS FOR INDUSTRY TRAINING**

- How do I find the institution for the internship?
  - ✓ You can check CATS system, because available internship opportunities are announced in the EE ENG STUDENTS site in CATS system.
  - ✓ You can make an appointment with a Kultur Point to discuss the career opportunities and institutions.
  - ✓ You can identify companies that interest you and visit their websites to explore whether internship programs are offered there. If their website doesn't discuss internship programs, call or visit the organization to discuss how you might create an internship there that involves your interests and lets you gain valuable experience.
  - ✓ Use the web by exploring internship openings in your field of interest. Some job sites post internships, as well. Just use "intern" as a key word in the site's search engine.
  - ✓ You can talk to alumni and friends about your interest in an internship.
- What happens if I want to leave the internship or if I want to change my institution?

You are allowed to leave or change your internship institution.

However, you must inform IKU Personnel Department to cancel or change the “internship insurance”, and start the process from the beginning for the next application. Also, please be aware that due to some rules in the “internship insurance” policies, there may be application time restrictions. Please contact IKU Personnel Department for further questions.
- When do summer and winter breaks start and end?

Summer and winter breaks start after final exam period. So, you can do your industry training during the resit exams.

However, if you are planning to graduate in summer period, you should complete and submit your internship documents as announced in the CATS system.

Summer and winter end before the beginning of the lectures. So, you can do your industry training during the course registration week.
- I am planning to graduate just after I submit my industry training documents. How long does it take to evaluate my documents?

Evaluation and grading of your internship can take one-to-two weeks. Then, you should inform and apply to student affairs office for your graduation process.

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